



## Board of Directors Membership Application

Thank you for your interest in a position on the Contact Brant Board of Directors. We are interested in learning more about you and your interest in Contact Brant. We would appreciate a brief profile from you; you can use either the Board of Directors Application Form (enclosed) or submit a letter with your resume. A Board member will contact you once your application is received to answer any questions.

***All information provided in your application will be kept confidential and used only for purposes of Board member application.***

### **Who is eligible for Board Membership?**

The following **requirements** for Board of Directors membership must be met according to Contact Brant By-Laws:

1. have been a resident of Brant for a continuous period of at least three months, or
2. be employed or carry on business in Brant; and
3. be eighteen (18) years of age or older; and
4. be willing to sign a declaration of commitment to the mission of the organization.

Furthermore, the following are deemed **ineligible** for Board of Directors:

1. the board members, owners, operators, shareholders and employees of MCSS/MCYS-funded service provider agencies, as well as their parents, siblings, children, spouses, common-law partners and same sex partners;
2. employees of the Hamilton/Niagara Regional Office of MCSS/MCYS, as well as their parents, siblings, children, spouses, common-law/same sex partners;
3. elected or appointed local government representatives including municipal, regional, county and township representatives;
4. employees of municipal, regional or county government departments responsible for the provision of services related to MCSS/MCYS funded children's and developmental services;
5. employees of the Corporation, as well as their parents, siblings, children, spouses, common-law partners and same sex partners.

### **FACTS about our Board:**

- ❖ Board meetings are held at Contact Brant on the **4<sup>th</sup> Tuesday of the month** (excluding July/August) starting at **5:30 p.m.**
- ❖ We are a Policy Governance Board which means that we set Policy to guide the organization and ensure accountability and appropriate organizational performance, but are not involved in the day to day operations of the organization.
- ❖ The Board has three primary responsibilities:
  - Accountability to its members, partner agencies, funders and the Brant community
  - Setting agency direction through strategic planning and policy development
  - Hiring and monitoring of the Chief Executive Officer.



**VISION:** Contact Brant is recognized by the community as a leader for one door access to information and services.

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**MISSION:** Contact Brant is the first place to contact for information, access to community services, and coordinated planning for children, youth and their families.

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**VALUES:** Contact Brant demonstrates accountability through:  
Trust  
Respect  
Integrity

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## History of Contact Brant

**1997 Making Services Work for People (MSWFP):** MCSS policy document called for communities to create single points of access for children's services and services for individuals of all ages who have a developmental disability

**Brant Advisory Panel:** The advisory panel consisted of service providers, consumers of services, and knowledgeable Brant citizens to advise regarding the Brant model. Their final report was released January 26, 1998.

**1999 Contact Brant for Children's and Developmental Services** incorporated September 1999, with funding from the Ministry of Children and Youth Services as well as the Ministry of Community and Social Services

**2000 Agency opened:** Staff began work in the Spring of 2000; doors officially opened October 1, 2000 at 164 Colborne Street West

### 2000 - 2010

- **In partnership** with community agencies, developed the Common Tool for Intake, the Case Resolution Protocol, the Most in Need Tool, the Transitional Aged Youth Protocol, and the Community Collaboration Protocol
- Implemented: the **Brief Child and Family Phone Interview (BCFPI)**, a standardized provincially mandated assessment tool for Children's Mental Health Services; the provincial **Performance Measurement Survey (PMS)** to evaluate satisfaction with the access system; and **WebTracker**, a web

- based software that tracks individual client needs and provides detailed data for service system planning
- Facilitate **system planning** at the Children's Services Committee; the original Brant **Community Service Plans** for Children's Services and Developmental Services were released in July 2003
  - Implemented the MCSS **Passport funding** initiative in July 2006 which provides funds for community participation supports for individuals with a developmental disability; this has now transitioned to Developmental Services Ontario Hamilton-Niagara Region (DSO)
  - Coordinate the tri-county partnership of **Your Guide** which is published three times/year to inform the community of workshops, courses and groups available free to children, youth and families
  - Implemented the **Community Services On-Line Database** in June 2010; visit our website [www.contactbrant.net](http://www.contactbrant.net) for more information
  - Transferred adult developmental services access to Developmental Services Ontario Hamilton-Niagara Region under the provincial legislation the Services and Supports to Promote the Social Inclusion of Persons with Developmental Disabilities Act, effective July 1, 2011; the **DSO satellite office** is co-located with Contact Brant
  - Accepted the management of the Brant, Haldimand and Norfolk **Community Information Database** from the Haldimand-Norfolk Information Centre in July 2012; this database provides the local information to 211 Ontario and other regional initiatives
  - Received a **Planning Evaluation Grant** from the Centre of Excellence to focus on evaluation of Intake and Referral from October 1, 2012 to September 30, 2013.
  - Implemented the Working Together for Kids Mental Health provincial initiative Starting in October 2012
  - Moved to **643 Park Road North** in a co-location partnership with Woodview Mental Health and Autism Services on October 26, 2012; the DSO satellite office continues to be co-located with Contact Brant.

### Looking forward...

Contact Brant Board and staff look forward to continuing to:

- provide Brant with information about general community resources
- connect children and youth in the Brant community to the services they need
- work collaboratively with community partners to coordinate services for children/youth and their families
- provide leadership and work collaboratively with community partners to address system planning



## Board of Directors Application Form

NAME:	
ADDRESS:	Personal Email:
Home Phone:	Work/Other Email:
Work Phone:	Date of Birth:
Cell Phone:	(required for Charitable Tax Return)
What is your interest in being involved with our organization and your availability for attending our meetings?	
Describe your work and volunteer experience/community involvement that may be an asset to our organization.	

Please return to the attention of Gillian Chmiel, Administrative Assistant  
Contact Brant  
643 Park Road North  
Brantford, ON N3T 5L8  
or via e-mail to: [gillian@contactbrant.net](mailto:gillian@contactbrant.net)