



**Board of Directors Minutes for the In-Camera Meeting
Tuesday, October 25, 2022**

Present:

Vice Chair/Treasurer:	Kelly Skrzypek
Secretary:	Greg Hackborn
Directors:	Brian Konst, Laura Miedema, Jenna Dierick, Emily Miller, Elizabeth Abraham
Chief Executive Officer:	Jane Angus
Manager of Service Coordination:	Alison Hilborn
Executive Assistant:	Cindy Landry (recorder)

Regrets: Susan Fitzgerald

Call to Order

Kelly called the meeting to order at 7:10 p.m.

1. Agenda

Motion: To approve the agenda.
Laura and Greg. **Carried.**

2. Approval of Minutes – September 27, 2022

Motion: To approve the minutes from September 28, 2022.
Emily and Laura. **Carried.**

3. Business Arising from Minutes

None.

4. Executive Reports

- a. Chair's Report – none.
- b. CEO's Report

Motion: To approve the Emergency Executive Succession plan as presented.
Greg and Brian. **Carried.**

Motion: To approve the Commercial Lease Amendment #2, as presented.
Kelly and Emily. **Carried**

Motion: To approve and recognize the statutory holidays that fall on a weekend (December 25 and January 1st) on the following dates: December 27, 2022 and January 2, 2023. Provide bonus time off on December 28, 29 and 30, 2022 for staff who work a scheduled ½ day over these days.
Kelly and Laura. **Carried**

5. New Business – none.

6. **Correspondence** – no correspondence.

7. **Motion to Rise**

Motion: To rise and adjourn out of in-camera at 7:16. p.m.
Kelly and Greg. **Carried.**

Date

Chair's Signature