



**Board of Directors Minutes for the Open Meeting  
Tuesday, November 22, 2022**

**Present:**

Vice Chair/Treasurer:	Kelly Skrzypek
Secretary:	Greg Hackborn
Directors:	Brian Konst, Laura Miedema, Emily Miller
Chief Executive Officer:	Jane Angus
Manager of Service Coordination:	Alison Hilborn
Executive Assistant:	Cindy Landry (recorder)

**Regrets:** Susan Fitzgerald, Jenna Dierick, Elizabeth Abraham

**1. Call to Order**

Kelly Skrzypek called the meeting to order at 5:30 p.m.

**2. Land Acknowledgment**

The Land acknowledgment was read by Kelly.

**3. Agenda - Additions, Deletions, Approval**

**Motion:** To approve the agenda.

Greg and Emily. **Carried.**

**4. Conflict of Interest Declarations**

None declared.

**5. Approval of Minutes – October 25, 2022**

**Motion:** To accept the minutes from October 25, 2022.

Greg and Laura. **Carried.**

**6. Business Arising from Minutes - none**

**7. Executive Reports:**

**a. Chair's Report – Time of Board Meetings**

**Motion:** To approve with the continuation of the monthly meetings at 5:30 p.m.

Laura and Greg. **Carried.**

**b. Treasurer's Report – October 2022.**

**Motion:** To approve the Treasurer's report as presented.

Emily and Laura. **Carried.**

- c. CEO's Report - Emailed separate to package: CEO Report Addendum - Communication and Counsel to the Board  
Reviewed the URS stats and outcomes. The board recommends funding for 4 URS Coordinators for next fiscal year.

**Motion:** To approve advocating for annualized funding for 4 URS Coordinators in the next fiscal year.  
Emily and Laura. **Carried.**

**Motion:** To approve the Mission, Vision and Values Statements as written.  
Greg and Laura. **Carried.**

**Motion:** To approve CEO's report as presented.  
Laura and Brian. **Carried.**

## **8. Committee Reports**

- a. Policy Review Committee – no report.
- b. Nominating Committee – no report.

## **9. New Business**

- a. CEO Performance Review  
CEO Performance Review should be completed annually. Encrypt and forward to Susan and Kelly, templates for Jane's review and a copy of the letter from past chair Patrick Parent.
- b. MCCSS Interim Report; MOH Budget and Interim Report  
The MCCSS Interim Report extended the due date until December 19. MOH 2022-23 Budget and Interim Reporting is due November 30, 2022 and will require email approval.

## **10. Correspondence – none**

## **11. In-Camera**

**Motion:** To move in-camera at 6:25 p.m.  
Greg and Emily. **Carried.**

## **12. In-Camera Reports**

## **13. Adjournment - Kelly adjourned the meeting at 6:40 p.m.**

**Next Meeting: Tuesday, December 20, 2022**  
**Dinner at 5:00 p.m. with Staff Team**  
**Virtual or In-person Meeting to follow about 5:45 p.m.**

---

Date

---

Chair's Signature