



Service Coordinator Job Posting – Temporary Contracts (2 Parental Leaves)

Job Title: Urgent Response Service Coordinator for the Ontario Autism Program

Company Overview

Join our team and make a difference in the lives of children, youth and families!

What is the Urgent Response Service? The Urgent Response Service (URS) is for children and youth registered in the Ontario Autism Program (OAP) who meet the threshold criteria of a high-risk behaviour that is new or recently escalating.

What is an Urgent Response Service Coordinator? URS Coordinators (i) coordinate the time-limited service to reduce the risk of harm to the child, others and/or property; (ii) facilitate the development of each URS Plan by working with clinical service providers; (iii) support a wraparound approach to services for each family; and (iv) support Contact Brant's role as Hamilton Niagara Region's Lead Organization for URS through collaborative work with partner organizations. Primarily virtual work.

Contact Brant is the first place for children, youth and families to connect to cross-sectoral community services; understand available resources; and receive coordinated supports. We are proud of our workplace culture that is accepting and committed to diversity and inclusion, as well as having a positive and supportive work environment.

Qualifications and Skills

Qualifications:

1. Undergraduate or graduate degree in Social Work or Applied Behaviour Analysis, or related education with experience.
2. Proven skills in service coordination and strong knowledge of Autism Spectrum Disorder and/or other issues impacting children and youth.
3. Extensive knowledge of the range of supports and services available to children/youth and families in one or more of the communities of Brant/Brantford, Haldimand-Norfolk, Hamilton, and Niagara.

Competencies:

1. *Clinical Judgement* - Maintain sound understanding of Autism, mental health, and other issues impacting children with Autism to inform development of the intervention Plan.
2. *Collaboration* - Strong interpersonal skills in the areas of facilitation and collaboration that support the development and maintenance of good working relationships and interdisciplinary coordination.
3. *Service Navigation* - Responsive to the needs of each family by helping navigate health, education and social systems, demonstrating family-centered practice.
4. *Communication* – Strong communication skills (written, oral, listening and non-verbal).
5. *Role Modeling* - Champion and practice inclusion and equity.
6. *Implementation* - Strong organizational skills; the highest professional and confidentiality standards; ability to work independently and participate as a team member; flexibility and a sense of humour.
7. *Continuous Learner* - Active learner; apply newly acquired knowledge in service delivery.

Conditions of Employment:

1. Acceptable police Vulnerable Persons Record check; maintaining no criminal convictions for which a pardon has not been granted.
2. Valid Ontario driver's licence with a reliable automobile and sufficient insurance for use on company business (when needed).

Role Responsibilities

See full Job Description posted on our website, www.contactbrant.net

1. *Determine eligibility and complete the URS intake process:*
Intake includes completing the Child and Adolescent Needs & Strengths tool (CANS).
2. *Service navigation:* Facilitate access to relevant services in the family's local community at the time of intake, throughout URS supports, and at discharge.
3. *Collaboratively develop, monitor and update the Urgent Response Service Plan:*
Facilitate the active participation of the child/youth/family in the development and updating of the URS Plan to address the identified high-risk behaviour. Confirm the service providers to enact the Plan's services, and regularly review and revise the plan.
4. *Provide a coordinated, collaborative experience for the child/youth and family:*
Provide leadership in the development of a wraparound service approach for the URS plan that addresses the area of need within the brief service period (maximum 12 weeks).

Perks and Opportunities

Salaried Temporary 12-month Contracts (2).

37.5-hour workweek with flexible scheduling that meets the needs of clients and the organization. Once probationary period is successfully completed, options for working from home office.

Other information that candidates applying for this job should know:

We highly value qualified applicants who have Lived Experience (caregiver - Autism), or are Indigenous, 2SLGBTQ+, Black or People of Colour.

Bilingual or multi-lingual is an asset.

Salary: \$57,988 to \$66,379

Start Dates and Contract Term: (i) May 2023 to July 2024, and (ii) June 2023 to August 2024.

Please submit a resume and a cover letter by email to: careers@contactbrant.net

Attention: Cindy Landry, Executive Assistant, re: URS Coordinator

Application Deadline: Friday, March 24, 2023, at 3:00 p.m.

Only those selected for an interview will be contacted.

Contact Brant for Children's and Developmental Services

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