



**Board of Directors  
Agenda for In-Camera Meeting  
Tuesday, May 24, 2022**

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|---|-----------------|
| <b>1. Agenda - Additions, Deletions, Approval</b> | <b>Decision</b> |
| <b>2. Approval of Minutes – April 26, 2022</b>    | <b>Decision</b> |
| <b>3. Business Arising from Minutes</b>           |                 |
| a.  |                 |
| <b>4. Executive Reports</b>                       |                 |
| a. Chair's Report                                 |                 |
| b. CEO's Report                                   | <b>Decision</b> |
| <b>5. New Business</b>                            |                 |
| a.  |                 |
| <b>6. Correspondence</b>                          |                 |
| a.  |                 |
| <b>7. Motion to Rise or Rise and Report</b>       | <b>Decision</b> |



**Board of Directors - In-Camera Meeting Minutes  
Tuesday, April 26, 2022  
Zoom Meeting**

**Present:**

Chair:	Susan Fitzgerald
Past Chair:	Mike DeBruyn
Directors:	Alyssa Brimmer, Brian Konst, Laura Miedema
Chief Executive Officer:	Jane Angus
Lead Service Planning Coordinator:	Alison Hilborn
Executive Assistant:	Cindy Landry (recorder)

**Regrets:** Elizabeth Abraham, Kelly Skrzypek, Greg Hackborn

**Call to Order**

Susan called the meeting to order at 6:19 p.m.

**1. Agenda - Additions, Deletions, Approval**

**Motion:** To approve the agenda.  
Mike and Alyssa. **Carried.**

**2. Approval of Minutes – March 29, 2022**

**Motion:** To approve minutes from March 29, 2022.  
Brian and Mike. **Carried.**

**3. Business Arising from Minutes**

None.

**4. Executive Reports**

a. Chair's Report

b. CEO's Report

**Motion:** To approve the CEO's report as presented.  
Alyssa and Laura. **Carried.**

**5. New Business**

a. none

**6. Correspondence**

no correspondence

**7. Motion to Rise or Rise and Report**

**Motion:** To rise and adjourn out of in-camera at 6:23 p.m.  
Laura and Mike. **Carried.**

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Date

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Chair's Signature



Board of Directors  
**In-Camera Report from the Chief Executive Officer**  
May 24, 2022

**Communication and Counsel to the Board**

**Staffing and URS**

Part of the services that we are to provide in URS is Service Navigation. All the provincial Leads have queried how we will actually use this as our URS Coordinators' role is also service navigation. When we held the family engagement sessions last summer, there was a clear message that peer-to-peer support is most valuable. More and more agencies are hiring Peer Support/Navigation staff. In a recent discussion with our MCCSS Program Supervisor, I suggested piloting having a Peer Navigation staff with this portion of our URS funding, and Scott was supportive of this.

We have experience with this type of position through piloting the Family Support Worker program in 2015-17 in partnership with Parents for Children's Mental Health. PCMH provided the Family Support Provider training.

The identified budget for URS Service Navigation is \$136,800. If the Board is supportive of a contract for a Peer Support Navigator (title of position to be finalized), I recommend we use the former Assistant Resource Coordinator salary grid, with a 3% increase to align with the increase given to other grids effective April 1, 2022.

2021-22 ARC	44,154	45,658	47,225	48,874	49,852
<b>Recommended</b>	<b>45,479</b>	<b>47,028</b>	<b>48,642</b>	<b>50,340</b>	<b>51,348</b>

**Recommendation:** Approve piloting a Peer Support Navigator position for 2022-23 as well as the recommended salary grid as presented.

***Decision***

**Ontario 211**

In a recent meeting with 211's Executive Director, I tried to learn more about their future plans and the role of data providers such as ourselves. Although their plans are not finalized they indicated that they want to leverage partnerships, and may look to more specialized sector agencies to manage certain sets of records. For example, LeaAnn, our Community Navigator, has assisted several times with a special needs project due to her expertise in this area. They will want all future partners to have the AIRS certifications (LeaAnn has both credentials). They stated that they "want to keep people in the system who have the qualifications like LeaAnn".

In our current contract with Ontario 211, a target date of July 2022 was set to transfer platforms from CIOC to iCarol. The iCarol platform is user-friendly for call centers, but does not readily meet our local needs for a public website, [www.info-bhn.ca](http://www.info-bhn.ca). The work to prepare our records to transfer to iCarol is time-intensive and there has only been web-based manuals of instruction. LeaAnn's job responsibilities are much more than managing these records. I have informed 211 that we are concerned we cannot meet the

timelines of July 1<sup>st</sup>, and was told they have extended the date. I requested this be provided in writing.

I also asked the question about the value of doing this iCarol work if 211 was going to just assume management of the data – it feels like we are expected to do a significant amount of work that we are not being paid to do, to essentially put all the records into their system! They responded that they will always provide access to the data back to local communities – however, I'm not exactly sure what this means.

211 indicated that they can provide support to us to help with the actual work to the new platform. They hope to have more definite plans about their future agreements by this Fall, and expect they will be sending out Expressions of Interest. This is something Contact Brant will need to consider.

### ***Information***