



**Board of Directors Minutes for the Open Meeting
Tuesday, February 28, 2023**

Present:

Chair:	Susan Fitzgerald
Vice Chair/Treasurer:	Kelly Skrzypek
Secretary:	Greg Hackborn
Directors:	Laura Miedema, Jenna Dierick, Brian Konst, Emily Miller
Chief Executive Officer:	Jane Angus
Executive Assistant:	Cindy Landry (recorder)

Regrets: Alison Hilborn, Elizabeth Abraham

1. Call to Order

Susan Fitzgerald called the meeting to order at 5:32 p.m.

2. Land Acknowledgment

Susan read the Land acknowledgment.

3. Agenda – added CEO Report Addendum

Motion: To approve the agenda.
Jenna and Brian. **Carried.**

4. Conflict of Interest Declarations

None declared.

5. Approval of Minutes – January 24, 2023

Motion: To accept the minutes from January 24, 2023.
Greg and Brian. **Carried.**

6. Business Arising from Minutes

Supplemental Benefits. Kelly and Jane researched and shared their findings with the board. After discussion, the board decided not to move forward with the Supplemental Benefits.

7. Executive Reports:

a. Chair's Report – nothing to report.

b. Treasurer's Report – January 31, 2023

Motion: To approve the Treasurer's report as presented.
Kelly and Greg. **Carried.**

c. CEO's Report

We are working towards meeting expectations for the French Language Services Act but may not have everything in place for April 1, 2023. One of our staff does speak French. The Board needs to keep in mind to try to recruit a francophone Board member.

Motion: To approve CEO's report as presented.

Jenna and Brian. **Carried.**

8. Committee Reports

a. Policy Review Committee

Motion: To approve the Diversity, Equity and Inclusion Policy as presented, as well as the revised Hiring and Conditions of Employment Policy.

Laura and Greg. **Carried.**

b. Nominating Committee

Application received from Jenn Tonnies, Special Education at BHNCDs. Application and Resume sent to the Nomination Committee. Susan recommends that Jenn be offered a position on the Board. Jenna seconds that recommendation.

ACTION: Cindy to send application and resume out to the Board.

With Jenn coming in, Susan would like to give her resignation from the Board as of May 1, 2023. The Board will need to look at someone becoming a Chair. After discussion, Kelly will step up as Chair until the June meeting when decisions need to be made for positions.

Motion: To accept Jenn Tonnies as a board member.

Jenna and Brian. **Carried**

9. New Business

a. Draft Work Plan Report; direction for Work Plan 2023-24

Need to develop a Strategic Plan in the fall of 2023 for the next three years, 2024-2027

Does the Board have suggestions for the four strategic priorities for work plan for next year? Confirmed the priorities are relevant and valid. Jane will work with staff to develop the work plan for the next meeting.

b. Annual Board Self-Evaluation

The annual Board Self-Evaluation is a form that the board completes, and Cindy rolls up the answers and comments to the survey in one document for Board review and discussion.

ACTION: Cindy to forward to the board and have the results ready for March or April.

- c. Plan for recruitment of Directors and Executive Succession – Need to prepare for this for the June meeting.

ACTION: Cindy will send out an email asking if there is any interest in the Executive positions. Jane will bring the terms to the next meeting.

10. Correspondence - none

11. In-Camera

Motion: To move in-camera at 6:18 p.m.
Jenna and Greg. **Carried.**

12. In-Camera Reports

Motion: To approve the in-camera reports.
Jenna and Greg. **Carried.**

13. Adjournment - Susan adjourned the meeting at 7:00 p.m.

Next Meeting: Tuesday, March 28, 2023, at 5:30 p.m.

Date

Chair's Signature