



## **Board of Directors Minutes for the Open Meeting Tuesday, May 23, 2023**

### **Present:**

Chair:	Kelly Skrzypek
Secretary:	Laura Miedema
Directors:	Emily Miller, Jenn Tonnies, Brian Konst, Jenna Dierick, Jill Esposto,
Chief Executive Officer:	Jane Angus
Manager of Service Coordination:	Alison Hilborn

**Guest:** Scott Gregory, MCCSS Program Supervisor

**Regrets:** Elizabeth Abraham, Greg Hackborn

### **1. Call to Order**

Kelly called the meeting to order at 5:32 p.m.

### **2. Welcome**

Introductions were made, and we welcomed new director Jill Esposto and Scott Gregory, MCCSS Program Supervisor.

### **3. Land Acknowledgment**

Kelly read the Land acknowledgment.

### **4. Agenda**

**Motion:** To approve the agenda.  
Emily and Laura. **Carried.**

### **5. Conflict of Interest Declarations**

None declared.

### **6. Auditor – Nothing to report and not in attendance.**

### **7. Approval of Minutes – April 25, 2023**

**Motion:** To accept the minutes from April 25, 2023.  
Laura and Emily. **Carried.**

### **8. Business Arising from Minutes**

- a. Directors have been asked if they are interested in continuing for another term. Jane reached out to Jenna and Elizabeth through email because they were not in attendance at the April meeting. Jenna Dierick responded yes. Jane will follow-up with Elizabeth.

## 9. Executive Reports:

### a. Chair's Report –

Email approval was received for the following recommendation on May 10, 2023:  
Approve payment of \$24,752.00 to Genesis Community Rehabilitation Inc. for URS services provided in April 2023.

Laura, Emily, Jenn, Brian, Kelly, Jill, Elizabeth

### b. Treasurer's Report – April 30, 2023

Scott confirmed that the \$107,406 for (PCE) Permanent Compensation Enhancement is going to be part of the budget and will be expensed under URS Purchase of Service.

Discussion regarding the surplus from last fiscal year. Scott will be going to Corporate and try to figure it out before the end of audit and our Business AGM in June.

FASD staff are working on Caregiver Support Group funding application from Nexus.

**Motion:** To approve the Treasurer's report as presented.

Jill and Emily. **Carried.**

### c. CEO's Report

**Motion:** To approve the URS Providers contracted to provide services on fee-for-service and flow-through agreements.

Jennifer and Brian. **Carried.**

**Motion:** To approve CEO's report as presented.

Brian and Emily. **Carried.**

## 10. Committee Reports

### a. Policy Review Committee

**Motion:** To approve the revised Standardized Tool Policy as presented.

Laura and Jenna – **Carried.**

**Motion:** To approve the revised By-Laws and the revised Governance Policies.

Laura and Emily – **Carried.**

### b. Nominating Committee – nothing.

## 11. New Business

## 12. Correspondence

## 13. In-Camera

**Motion:** To move in-camera at 6:05 p.m.

Jill and Brian. **Carried.**

**14. In-Camera Reports**

**Motion:** To approve the in-camera reports.  
Jill and Laura. **Carried.**

**15. Adjournment** - Kelly adjourned the meeting at 6:45 p.m.

Next Meeting: Tuesday, June 27, 2023, at 5:30 p.m.

This is the AGM Business Meeting and Board Meeting

---

Date

---

Chair's Signature