



ANNUAL GENERAL BUSINESS MEETING

Open Minutes

Tuesday, June 25, 2024

Chair/Treasurer: Kelly Skrzypek
Vice Chair: Greg Hacborn
Secretary: Laura Miedema
Directors: Emily Miller, Jenn Tonnies, Brian Konst,
Jill Esposto, Melanie Graham, Kimberly
Vanderburg
Chief Executive Officer: Jane Angus
Executive Assistant: Cindy Landry
Manager of Service Coordination: Alison Hilborn

Guest: Tommy Nagorski, BDO; Maxine Lean

Regrets: Patrick Parent, Elizabeth Abraham

1. **Call to Order** - Kelly called the meeting to order at **5:33 p.m.**
2. **Land Acknowledgment** – Read by Kelly.
3. **Agenda** – No additions.
Motion: To approve the agenda.
Emily and Jenn. **Carried.**
4. **Conflict of Interest Declarations**
None declared.
5. **Financial Reports - Audited Financial Statement**, Auditor – Tommy Nagorski
No concerns or major issues. Tommy reviewed the draft auditor's report and will forward the draft Financial Statements for review and approval.

Motion: To approve the financial reports as referred to in the minutes of the meetings of the Board of Directors since June 27, 2023.

Greg and Jill. **Carried.**

There are no new control standards that would significantly impact Contact Brant. Unaudited schedules are to help users with the breakdown. Any changes, let BDO know. The board will need to approve by email decision.

Tommy provided an update of the draft Audited Financial Statements for 2023-2024 as presented by BDO.

6. **Approval of Minutes** – June 27, 2023
Motion: To accept the minutes from June 28, 2023.
Emily and Jenn. **Carried.**

7. Policy Review Committee Report

There are no policy revisions recommended at this time.

8. Nominating Committee Report

Two Board members have resigned effective June 2024. We would like to recognize Laura and Brian for their commitment to our organization. Laura Miedema and Brian Konst both started in June 2021 and have been valuable Directors on our Board.

Following is the slate of Directors for 2024 to 2025 and their terms:

	Director	Start Date	End of First 3-Year Term	End of 2 nd 3-Year Term	End of 3 rd 3-Year Term	End of 4 th 3-Year Term	End of 5 th 3-Year Term
1	Kelly Skrzypek	Feb./15	June/18	June/21	June/24	June/27	
2	Greg Hackborn	April/16	June/19	June/22	June/25		
3	Emily Miller	June/22	June/25				
4	Elizabeth Abraham	Jan./22	June/25				
5	Jennifer Tonnies	June/23	June/26				
6	Jill Esposito	June/23	June/26				
7	Patrick Parent	June/24	June/27				
8	Melanie Graham	June/24	June/27				
9	Kimberly Vanderburg	June/24	June/27				

Motion: To approve the Board of Directors for June 25, 2024, to June 2025 as presented by the Nominating Committee.

Greg and Jenn. **Carried**

9. Ratification of Board Actions

Motion: To approve, ratify, and confirm all actions, contracts, proceedings, appointments, and payments enacted, made and taken by the Board of Directors of the Corporation since June 27, 2023, as referred to in the minutes of the meetings of the Board of Directors of Contact Brant.

Jill and Emily. **Carried.**

10. In-Camera

Motion: To move in-camera. 6:07 p.m.

Greg and Jenn. **Carried.**

11. In-Camera Reports – (as appropriate).

12. Adjournment

Motion: To adjourn at 6:15 p.m.

Emily and Greg. **Carried.**

Date

Signature