



Board of Directors
Open Meeting Minutes - Tuesday, June 24, 2025
In-person at Contact Brant or by Zoom

Present:

Treasurer: Emily Miller
Secretary: Jennifer Tonnies
Directors: Jill Esposto, Melanie Graham, Maxine Lean,
Kimberly Vanderburg,
Co-Chief Executive Officer: Jane Angus and Sandra Parker
Managers: Alison Hilborn and Linda McFadyen
Executive Assistant: Cindy Landry

Regrets: Patrick Parent, Greg Hackborn

1. Call to Order

Emily called the meeting to order at 9:39 a.m.

2. Agenda - Additions, Deletions, Approval

Motion: To approve the agenda.

Jill and Maxine. **Carried.**

3. Conflict of Interest Declarations – none

4. Approval of Minutes – May 27, 2025

Motion: To approve the agenda.

Melanie and Kimberly. **Carried.**

5. Business Arising from Minutes - none

6. Executive Reports:

a. Chair's Report – Welcome Jennifer Kroesbergen

Email Decision

New Board Member Application

Jennifer Kroesbergen applied to join the Board of Directors and a recommendation was made to accept and approve her application to the Contact Brant Board of Directors. The decision to approve the recommendation was made via email with the following Board members in favour:

Patrick Parent, Jill Esposto, Maxine Lean, Kimberly Vanderburg, Jennifer Tonnies, Melanie Graham

Welcome, Jennifer!

- b. Treasurer's Report – May 31, 2025

Motion: To approve the Treasurer's report as presented.

Melanie and Jenn. **Carried.**

- c. CEO's Report

As of yesterday, the CSP Guidelines had been received. The network added 1.3 million for Service Coordination Agencies across the province. We don't know what that amounts to yet.

Motion: To approve the CEO's report as presented.

Kimberly and Maxine. **Carried.**

7. Committee Reports

- a. **Policy Review Committee – Operational**

Motion: To approve the HR and Health and Safety Policies as presented.

Melanie and Maxine. **Carried.**

- b. **Nominating Committee**

Motion: To approve the Officers as presented.

Jill and Kimberly. **Carried**

8. New Business

- a. **Summer Board meetings and decision making.**

Reminder that the Board has no planned meetings in July and August; however, email decisions may be requested, so please keep checking your emails.

9. Correspondence - none

10. In-Camera

Motion: To move in-camera at 10:06 a.m.

Kimberly and Jill **Carried.**

11. In-camera reports - none

Congratulations were made to Jane on her retirement.

12. Adjournment

Motion: To adjourn the meeting at 10:08 a.m.

Kimberly and Maxine. **Carried.**

Next Meeting:

Tuesday, September 23, 2025, is scheduled for 9:00 a.m. It was suggested that the Board meeting be held after the AGM. Sandra will send an email to confirm this. AGM is 4:00 on September 23rd.

Date

Chair's Signature