



Board of Directors
Open Meeting Minutes - Tuesday, September 23, 2025
In-person at Contact Brant or by Zoom

Present:

Chair:	Patrick Parent
Vice-Chair:	Greg Hackborn
Treasurer:	Emily Miller
Secretary:	Jennifer Tonnies
Directors:	Jill Esposito, Melanie Graham, Maxine Lean, Jennifer Kroesbergen
Chief Executive Officer:	Sandra Parker
Managers:	Linda McFadyen
Executive Assistant:	Cindy Landry

Regrets: Alison Hilborn, Kimberly Vanderburg

1. Call to Order

Patrick called the meeting to order at 5:23 p.m.

2. Agenda - Additions, Deletions, Approval – move Client Complaint to in camera.

Motion: To approve the agenda.

Greg and Jill. **Carried.**

3. Conflict of Interest Declarations – none

4. Approval of Minutes – June 24, 2025

Motion: To approve the agenda.

Emily and Jenn. **Carried.**

5. Business Arising from Minutes - none

6. Executive Reports:

a. Chair's Report – moving to in-camera

b. Treasurer's Report – July 31, 2025 and August 31, 2025

Motion: To approve the Treasurer's report as presented for July 31, 2025, and August 31, 2025.

Greg and Emily. **Carried.**

c. CEO's Report

Motion: To approve the CEO's report as presented.
Jenn and Emily. **Carried.**

7. Committee Reports

- a. **Policy Review Committee** – Nothing
- b. **Nominating Committee** - Nothing

8. New Business

a. **Projected Board Calendar**

Motion: To approve the meeting schedule for 2025-2026, including the change in the meeting date for December 2025 to the 3rd Tuesday.

Jenn and Greg. **Carried.**

b. **1st Quarter Report Stats**

Discussion about what data the Board would like to see. The Board uses data to review staff workload and perspective, as well as data on referrals and the risks. What impact does it have on the community? The impact and the story of feeling the work.

ACTION: Sandra will develop a template for October for the Board to review and discuss.

9. Correspondence

- a. **MCCSS West Region Correspondence** – CSP Funding Increase
Correspondence for information.

10. In-Camera

Motion: To move in-camera at 6:00 p.m.

Greg and Jill. **Carried.**

11. In-camera reports – Client Complaint

12. Adjournment

Motion: To adjourn the meeting at 6:35 p.m.

Emily and Greg. **Carried.**

Next Meeting:

Tuesday, October 28, 2025, at 9:00 a.m.

Date

Chair's Signature