Board of Directors
Open Meeting Minutes - Tuesday, April 28, 2026
In-person at Contact Brant or by Zoom

We did not have a Quorum.
Discussion took place, but decisions will be sent out via email.

Present:

Chair:	Patrick Parent
Secretary:	Jennifer Tonnies
Directors:	Jill Esposto, Maxine Lean
Chief Executive Officer:	Sandra Parker
Managers:	Linda McFadyen, Alison Hilborn
Executive Assistant:	Cindy Landry

Regrets: Greg Hackborn, Emily Miller, Jennifer Kroesbergen, Kimberly Vanderburg, Melanie Graham

Guests: Eardly Judah, Kelly Skryzpek

1. **Call to Order**
   Patrick called the meeting to order at 9:04 a.m.

2. **Land Acknowledgement**
   Patrick read the Land Acknowledgement.

3. **Agenda -** *Additions, Deletions, Approval*

4. **Conflict of Interest Declarations** – none

5. **Presentation from the Auditor – Eardly Judah**

   Eardly reviewed the Auditors presentation:
   - Audit Timeline
   - Auditor's responsibilities: form opinion on Financial Statements.
   - Responsibilities of auditors regarding fraud. Material Statements. Determine if there is a material misstatement due to errors. New rules in accounting and internal controls.

Eardly asked the board if they are aware of any fraud, suspected, or alleged. Hearing none, he carried on.

Materiality: preliminary materiality to be $310,000. If there are any known errors, they have the discussion with Management.

6. **Approval of Minutes – March 24, 2026**

7. **Business Arising from Minutes**
   a. Annual Board Evaluation of the CEO

8. **Executive Reports:**
   a. Chair's Report

   b. Treasurer's Report – March 31, 2026

   c. CEO's Report
      Discussion regarding investing the surplus of funds for the past 4 years.
      Discussion regarding the Temporary Help Agencies.

9. **Committee Reports -** none

10. **New Business – None**

11. **Correspondence –** none

12. **In-Camera**

13. **In-camera reports**

14. **Adjournment**
    Motion: To adjourn the meeting at 10:21 a.m.
    Jill and Jenn. **Carried.**

Next Meeting: **Tuesday, May 26, 2026.**

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Date Chair's Signature